



CLT

In-School

ACCOMMODATIONS GUIDE

It is recommended that students who have been granted extended time take the exam in a separate room with a separate proctor. These students will follow all the same procedures and instructions as other test takers, but will follow a separate timing code that will afford them either 25%, 50%, or 100% extended time. Please see the table below for an overview of extended timing for the CLT and CLT10. Proctor Scripts specific to each timeframe can be found within the [Accommodations Reference Guide](#).

CLT does not offer multi-day extended time accommodations. Students with extended time may take a ten-minute restroom break in between each of the sections of the test.

CLT and CLT10 Accommodations Timing				
Exam Section	Standard Time	25% Extended Time	50% Extended Time	100% Extended Time
Verbal Reasoning	40 mn.	50 mn.	60 mn.	80 mn.
Optional Extended Time Only Restroom Break	n/a	10 mn.	10 mn.	10 mn.
Grammar/Writing	35 mn.	44 mn.	53 mn.	70 mn.
Standard Restroom Break	10 mn.	10 mn.	10 mn.	10 mn.
Quantitative Reasoning	45 mn.	57 mn.	68 mn.	90 mn.
Optional Extended Time Only Restroom Break	n/a	10 mn.	10 mn.	10 mn.
Optional Essay	30 mn.	38 mn.	45 mn.	60 mn.

Other Accommodations

1. Text to Speech

The test platform has a built-in Text to Speech (TTS) tool. A banner across the top of the exam tells the student to highlight any text or math for it to be read aloud. This will automatically appear only on the sections for which the student has been approved to use TTS. The student's test must be taken from the same account (email) under which they were approved for accommodations.

2. 4-Function Calculator:

Please note that the calculator **must not be a graphing or scientific calculator**. It can only have buttons for addition, subtraction, multiplication, division, percentages, and square roots.



3. Bilingual Word-to-Word Dictionary:

- Must be in paper format only (no electronic dictionaries are permitted)
- Must provide word-to-word translations only
- Must NOT provide definitions, pictures, or synonyms

4. Medical Needs Accommodations (e.g. Type 1 Diabetes or other medical needs of an unexpected or emergent nature)

- Food/drinks/medication in test space
- Medical devices in your test space (including phone) - if possible, please use the phone as an alarm and keep it out of reach

5. Reader:

In the rare occurrence that a student is approved for a human reader for the CLT or CLT10, CLT will send instructions and a pdf version of the exam for the reader. If the student is taking the CLT3-8, you must reach out to CLT to request these items before test day.

****Please double check your students' approvals and usernames in the Accommodations Portal prior to test day!**

Accommodations are tied to exact usernames. Testing with a username other than the one approved *will* prevent students from receiving their extended time and text-to-speech accommodations, and may not be able to be corrected on test day.

Please contact cltaccommodations@cltexam.com if you have any questions.